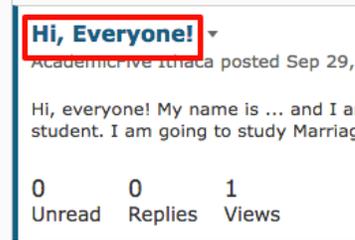


I-LEARN 3.0 Training

Reply and Subscribe to Discussion Boards

Learn how to:

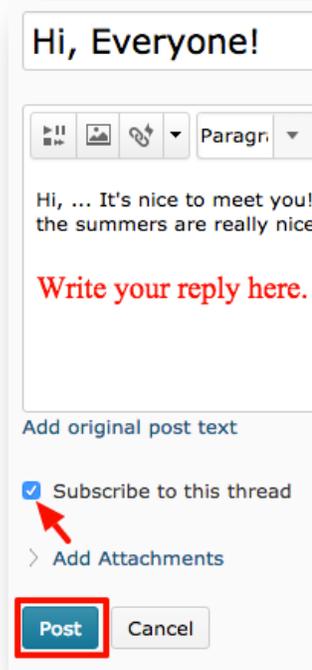
- [Reply to someone's discussion board post](#)
- [Reply to someone's reply](#)
- [Track your participation in a discussion board](#)

Reply to a Post	
1. Click Content .	
2. Find and the discussion board and click the title.	
3. Click the title of the discussion you want to read/respond to.	
4. Read the full post and any replies. Click Reply to Thread to post your response.	

5. Write your reply.

Check **Subscribe to this thread** to receive notifications when others reply to this post.

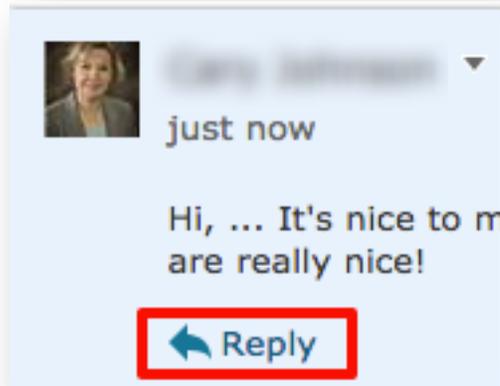
Click **Post**.



A screenshot of a reply form in a discussion thread. The form has a title "Hi, Everyone!" and a rich text editor with a toolbar. The text in the editor reads "Hi, ... It's nice to meet you! the summers are really nice!". Below the editor, there is a checkbox labeled "Subscribe to this thread" which is checked, with a red arrow pointing to it. Below the checkbox is a link "Add Attachments". At the bottom of the form are two buttons: "Post" (highlighted with a red box) and "Cancel".

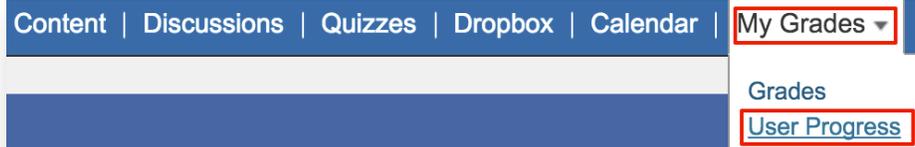
Reply to A Someone Else's Reply

1. To reply to someone else's reply, click **Reply** under their post and follow the steps above.

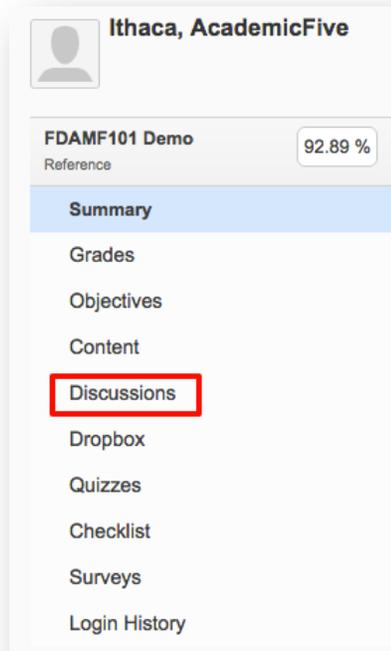


Track Your Discussion Participation

1. The easiest way to track your participation in discussions is to enter the User Progress tool. Start by click



2. Select **Discussions** from the left sidebar.



3. Discussion boards are organized into different categories. Click **# Topics** link to view the discussion boards in that category. Directly below the title of the discussion board, you can view your participation in a discussion.

