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49¢

COLLEGE RULED

NUMBER L-49

A SCHOOLARAMA PRODUCT  
P. O. BOX 2490, SAN FRANCISCO, CALIFORNIA



# ASSIGNMENTS

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						



New wells for fire hydrants - James Olsen will check

## City Council Meeting January 4, 1968

### Completion of business during 1967

- 1- Finances ✓
- 2- Correspondence ✓
- 3- Skating rink - pump  
building  
bench
- 4- Roads - plowing snow  
sanding
- 5- Codification - ordinances
- 6- Audit + publication
- 7- Budget

### Swearing in of newly elected officers

- ✓ 1- Election of a president of the council James Olsen
- ✓ 2- Ordinance for council meeting (1<sup>st</sup> Thurs. @ 7:30 P.M.?)
- ✓ 3- Define majority of council required for meeting (page IV-3)
- 4- Definition of special duties: (page II-18)

James Olsen  
- (page II-18) City clerk - keep minutes of meetings  
(sign checks)  
bonded

Sam Larman  
- (page II-18) Treasurer - a- Maintain financial records and make financial  
(sign checks) disbursements with approval of council  
bonded b- Publish a financial statement each quarter (page IX-4)

Bonded Allen Smith  
Inputs Revenue { Streets & Health -

George Matoney  
Larry { Recreation & Civic  
City Promotion -

- Law enforcement -



## ASSIGNMENTS

- 5- Budget preparation page (IX-1)
- ✓ 6- City liability insurance
- ✓ 7- Christmas lights

### Policeman - duties

- 1- Patrol the city at least 3 nights a week
- 2- Enforce the city ordinances - animals, driving, etc.
- 3- Patrol city functions of a special nature (celebrations, special events, etc.)
- 4- Maintain roads (snow, grass, weeds, etc.)
- 5- Perform other duties as assigned by council.

### To do

- 1- Reynold Goyz for bonding (B. G. Archibald) 745-6656  
Allen Scott + James Olsen
- ✓ 2- Write letter to State Insurance Fund about coverage
- 3- Jim Olsen will contact Mr. Reynolds about sewer system.
- 4- George Lamy contact about sale of school bldg.
- 5- Call attorney on moving trees on village property  
at a accident?  
at request of resident?
- 6- Contact state police with regard to speed limits.  
on highway thru village city.
- 7- Donald Heeger - audit now (3) 745-6794



Contested Reynold George -

1- Requirements for bonding (Ralph Archibald)

2- Free removal from city property (legal ~~implications~~ implications)

3- Ordinances -

4- Law enforcement - arrests

finer (judge) justice of peace

State roads

5- Lander & dry sand



Bills submitted 1 Feb. 1968

Utah Power - 100.90

H. Brigger - 15.00

U.S. Postal Service (Merion) - 3.90

Box 127 rent to July 1969

Money received:

Office of State Auditor allocation from Highway Users Revenue - 326.83  
for the 4<sup>th</sup> Quarter 1967

County Auditor of Jefferson County (Dues for 1967) - 1,980.31



# City Council Meeting

1 Feb. 1968 7:30 P.M.

- 1- Read and approve minutes of last meeting
- 2- Approval of bills
- 3- Present and itemize receipts
- 4- Reports from last month assignments

a- Barry, Young & Draney (CPA's) are auditing our records covering the period from 1963 - 1967. They said they would have it completed within 60 days.

(Donald Hooge was in North Idaho and unable to be contacted)

b- State Insurance Fund - state law for public employees to be insured. This insurance covers injuries that occur to city employees only.

Mr. Rodgers suggested we send in the State Insurance Fund Premium Report and they would send us a bill. The report has been sent in.

c- There is a committee of interested persons who desire to obtain a rehearing on the routing of highway 191. They claim the present route which takes the highway through Bigby City would be an error and should be routed outside the city. The only way the present chosen route through the city (just west of the tracks) can be stopped is to have a rehearing and have the people invited to discuss the issue.

Mr. Hill of the State Highway Dept. was contacted and he said preliminary plans for 191 are prepared ~~for~~ to run along the railroad track. There will be 4 lanes through the town and there presently <sup>is</sup> intended to be no ~~and~~ stop lights. He said upon request from the city he or a representative would be glad to present the preliminary design to the Council. The highway will be built as planned unless another hearing is requested from Bigby.

(over)



d. Mr. + Mrs. Gaitan was approached by J.D. Wolf and asked to remove 3 trees along the south road of Gaitan for \$320. Mr. Gaitan said it was too much and finally got Mr. Wolf to take them out for \$240 and Mr. Gaitan would assist. Mr. Gauer last summer agreed to ~~the~~ participate on a 50-50 basis to have the tree removed. The tree must be taken out. I recommend that the 3 trees be removed because of the possible danger of the dying tree. This is about as cheap as we will ever be able to get the job done. Recommend the city participate \$50 per tree.

e. Possible sale of community hall (George Davey)

f. Sewer system project (James Olson - Allen Scott)

5. Reynold George to present ordinance for review, etc.  
Ask him about:

a. Law enforcement - arrests, fines, justice or judge<sup>etc.</sup>

b. Legal obligations of city for trees on city property

c.



JDW alb.  
522 4731

6- The Breiding Bishop's Office LDS church has returned forms to be filled out by Bishop & words to lease piece of ground to city, for recreation facilities, for 25 years

7-

Public Works Contractor License # 2270 e  
Expires June 30 1968.







Bond for clerk

Zoning & Planning Commission (3) - one a <sup>city councilman</sup> ~~town member~~ appointed by Mayor

Zoning ordinances - location of bldg - some regulations on construction  
dog license

Leth Bradshaw St. Anthony State Leg. Law enforcement  
officer

356-5578  
possible loan  
available to  
proceed

Contact - Clayton Forsgren - to make initial survey of sewer system  
~ \$200 over \$250 - approval of board.

Check with state on (80) state or county  
radar availability

522-5141 check  
station

Contact legal action on possibility of sharing fines for  
salary.

745-6663

Earl Hanson <sup>agency</sup> 2 forms for bonding Sam Burman  
& Allen

Liability Insurance?

Elmer Thomas - fire district

Charles Miller - check out pipes (~~John Thomas~~ - fire district  
check on 3" pipe - jointed

523-6600

Streets - Kennedy Boring -

Write announcement for clean-up in Meram - Month of April  
Have Esther Green promote it in Meram Column.



✓ Fine district - pipes, etc.

2nd floor

Group of buildings (3) - on a hillside

Group of buildings - located on hill - some with stone walls

2nd floor - the building

2nd floor - the building - to the right of the main building

2nd floor - the building - to the right of the main building

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Roberts - Drauns  
junk cars

City of Menominee Council Meeting - April 4, 1968

- ✓ 1- Call to Order
- ✓ 2- Roll Call George Dany absent - hospital
- ✓ 3- Reading of Minutes - approval or correction
- ✓ 4- Public Hearings - citizens requests  
miscellaneous matters
- 5- Approval of bills -

6- Reports & General Business

- ✓ Sewer - Clayton Forsgren (Bexley) initial survey and review with us 356-5578  
possible loan available now

Roads -

- ✓ 1 - South road - seal coat following patching (patch throughout)  
Kennedy Baring -
- ✓ 2 - Replace bridge - Blain Barney road - Bridgee
- ✓ 3 - Fencing roadside - temporary fence to within 10 ft of pavement  
maintain in good repair - no electric fence
- ✓ 4 - Clean-up - month of April for clean-up  
after April - junk, car bodies, etc. will be removed  
at owners expense.

ordinance

Bldg ordinance - (any part of house)  
no ledge less than 6 ft. from property line city side of way  
-(none) - bldg permit required for over \$1000 bldg or improvement

✓ Buildings -

- 1- Hall available to city. Proceed to install new doors, windows, etc. - keys held by school and city.
- 2- City hall basement - available for storage - pump, tools, etc.



Robert - Brown  
first row

1. 1st row - Robert - Brown  
2. 2nd row - Robert - Brown  
3. 3rd row - Robert - Brown  
4. 4th row - Robert - Brown  
5. 5th row - Robert - Brown

6. 6th row - Robert - Brown  
7. 7th row - Robert - Brown  
8. 8th row - Robert - Brown  
9. 9th row - Robert - Brown  
10. 10th row - Robert - Brown

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16. 16th row - Robert - Brown  
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19. 19th row - Robert - Brown  
20. 20th row - Robert - Brown

21. 21st row - Robert - Brown  
22. 22nd row - Robert - Brown  
23. 23rd row - Robert - Brown  
24. 24th row - Robert - Brown  
25. 25th row - Robert - Brown

26. 26th row - Robert - Brown  
27. 27th row - Robert - Brown  
28. 28th row - Robert - Brown  
29. 29th row - Robert - Brown  
30. 30th row - Robert - Brown



2<sup>nd</sup> (15)

Sat. April 13, 10:00 A.M.

Easter - egg hunt, prizes, -

\$30.00

2 areas required - around church for small fry, school, etc. for other.

✓ furnish & acquire eggs and prizes -

✓ hiding -

✓ advertising -

✓ control of program -

4<sup>th</sup> July - fireworks

2 volunteers for word reunions - activities

Mrs. Helen

Mrs. Max Thomas

dance -

Les Palmer

✓ Law Enforcement - judge - Lynn Hart - Otto Gauer - Rhain Watson -  
(Clem Green) - Charles Martin - Lorna Wheeler - Charles Miller

arresting officer - responsibilities - available for call

periodic patrols

patrol as assigned (4<sup>th</sup> July, etc)

Request to city residents

Audit -

Expenditures published quarterly

National Elections - responsibility.

include  
in ordinance

Dog license -

\$3 + \$5



51

13. Oct 12, 10:00 A.M.

Station - 1st. 200 ft.

200 ft. - 200 ft. - 200 ft.

Point & 200 ft. - 200 ft.

Point & 200 ft. - 200 ft.

Point & 200 ft. - 200 ft.

Point & 200 ft. - 200 ft.

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Point & 200 ft. - 200 ft.

Point & 200 ft. - 200 ft.



✓ 1- Elmer Ahoman - have fire district check existing pipes - how effective -  
also a proposal on location of new pipes

2- Check on Barney Bridge - private property - road lines

3- Put notice in paper for cleaning up - appreciation and cost to owners for removal.

✓ 4- Notify board - when George is well to review ordinances fencing road.

5- Check on heat of school hall to determine use, look over bldg.

6- Replace windows in town hall

7- Contact State Police and determine if they would be available periodically. (once or twice a week) and county.

(Cooperation with Lewisville for patrolman)

- Check on speed limits -

→ 8- Check with Gaitan about location of fence

Check Telephone about putting on numbers on houses



Final Exam

1. The first part of the exam is a multiple choice section.

It consists of 25 questions.

The questions are based on the material covered in the first 10 chapters.

2. The second part of the exam is a short answer section.

It consists of 5 questions.

The questions are based on the material covered in the last 10 chapters.

3. The third part of the exam is an essay section.

It consists of 2 questions.

The questions are based on the material covered in the last 10 chapters.

The questions are based on the material covered in the last 10 chapters.

4. The fourth part of the exam is a final question.

It consists of 1 question.

The question is based on the material covered in the last 10 chapters.

The question is based on the material covered in the last 10 chapters.

5. The fifth part of the exam is a final question.

It consists of 1 question.

The question is based on the material covered in the last 10 chapters.

6. The sixth part of the exam is a final question.



May  
April 2, 1968

City of Menominee

Check on Easter Hunt bill

Check on audit

Check on Ordinances

Call Wolf <sup>Free Service</sup> to clean up around Jensens

Check on Roberts - Brizze - Hall (around house)  
Clean up & fix fence

- Look over city -



1- Paint trim on city hall - brush + paint white  
replace windows

2- look lights on skating rink area

3- spray weeds in " " "

4- Remove <sup>broken</sup> concrete culvert in rear of city bldg.  
Junk by ball diamond

( Legal problems in removing cars + junk ) ?

Hennrich Jensen -

Clem Green -



Kenneth Jensen → shovel out ditch

Special Meeting — May 24, 1968

- 1- Call meeting to Order
- 2- Read minutes of last meeting
- Items of business

1- Receipts — last month  
this month

2- Warrants for bills owed —

Duties of City Employee

- a- Maintain all city owned streets — mow & spray during summer and remove snow during winter
- b- Maintain city bldg as required (replace windows, minor repairs, paint, clean, etc.)
- c- Perform law enforcement duties as required.
  - 1- Respond to calls of citizens for assistance
  - 2- Be observant of obedience to city ordinances and county and state laws — issue citations as required.
  - 3- Issue licenses for dogs and licenses of those not licensed.
- d- Maintain city skating rink and park facilities
- e- Display flag at city hall on appropriate occasions

(Obtain help in carrying out above responsibilities)  
Letter to be published in paper requesting names of those desiring part-time work.



## Decisions for ordinances

City roads - no fencing ✓

temporary fencing to — ft of pavement ✓

permanent " to — " " " ✓

fencing by permission ✓

staking animals ✓

machinery, cars, trash, etc. to be cleared at expense of owner.

Animals in city - unlimited

commercial restriction

personal use + pets

none

by approval

Zoning laws - no part of bldg within 6 ft of property line

" " " " " — ft of "facing road

no restriction on type of bldg or purpose

Licenses - state law?

age

windows

separate from other business <sup>barber</sup> <sup>sale of food</sup>



City Council Meeting June 6, 1968

1- Liability Insurance







City Council Meeting June 6, 1968

Minutes

Warrants for payment

Money received

Ordinance for review

General business



Off Council Meeting June 1, 1967

Meeting of the Council  
June 1, 1967

Mayor's Office

Chairman of the Council

Paul Brown



City Council Meeting July 10, 1968

July 10, 1968

Order -

Minutes -

Business -

Fireworks - mortars return

- 1- Check on school community hall
- 2- Roads - traffic

- 2- Roads - traffic

3. Call Electric Power on bldg. meter (last one in april)

Law enforcement - swear in deputy } define duties  
swear in judge } define salary

swear in judge | define salary

{ Reynold George -

- Clean up cars in Menan -

- Swear in - (is it legal until change is made)

Contact - attorney

accountants

sewer survey

sewer survey  
lower company in front of Hollis -



Oct Council Meeting - Sep 10, 1952

Order -

Minutes -

Business -

Financial -

1. Check on all accounts -

2. Books -

3. Call on all donors (last year in April)

Donor information - over in April  
over in April

{ Chapel Book -

- Over on new in March -  
- Business - (in April and August)

Cost -

Accountant

over money

over money in April



Stat. of Idaho Dept. of Agriculture F.H.A. { Mr. Jones 745-6772  
Mr. Thomas

Sewer System

Farmers Home Administration

Grants to 50% on water systems  
30-50% " sewer system  
if only sewer } if both

Clayton Forsgren

not available now  
- might be when  
money gets more  
plentiful.

Loan 5% interest up to 40 years to pay to  
associations - private loan - defer payment for 1<sup>st</sup> year  
(during construction) would require interest payment.

Water + sewage in many towns are \$ 7-11/months

3-4 months construction time involved (begin in ~ Feb or March)

(4 acres of pond (for 600 people) 150 people for 1 acre)  
purchase about 12 acres

slight odor in spring - very little odor - psychological feeling

Funds after Oct. 1968 comprehensive plan for county would be  
required for grant program. Clayton Forsgren has been requested  
to start a preliminary investigation

— County commissioners should get hot on this program —







1- Seen Hammam to provide open

2- Code Section 50



1. When I was 10 years old

2. I was 10 years old



Sept 5, 1968      City Council

Minutes

Allen Scott report on B. David + Dean Hammond

Signs

Care

Clean-up

Order signs      (check signs in front of church)

— Notify Reynold George bring ordinance →

~~Mr. George~~ Kelly Drowne — wrecking in Roberts  
Bates across river —

{ Call fence line }



1- Sewer investigation - report      Bexburg      Clayton Ferguson  
money available ? -

2- Audit of records (last 5 years) - report      Jack Draney

3- Decodification - Ordinances      ✓      Reynolds George

- ✓ a- No fencing within 12 ft of pavement
- ✓ b- No structure or part of shall be built ~~within~~ less than 6' to a property line except fencing. The ~~the~~ minimum distance shall be 12 ft from the property line facing a public road.
- ✓ c- Dog license requirement "3 and 5"
- d- Stray animals - riding of animals - staking of animals of public ground
- e- Taverns - pool hall - sale of beer - other business - age requirement  
closing times -
- f- Law enforcement - marshal - arresting officer, police, etc.  
formality of swearing in - by whom  
judge - justice of peace - etc. - swearing in
- g- city council to receive \$10 per month expense allowance

4- Law enforcement - procedure for arresting + fines - issuing tickets - citizen arrest  
appearance before judge - fines collected (disposition)  
Payment to judge ( % of fine ? ) + retainer

city council designated arresting officers - mayor - etc.

motorcycles - mufflers  
head gear  
license

cars - reckless driving  
speeding  
license

5- City clean-up - letters written

6- Correspondence

7- Receipts

8- Bills

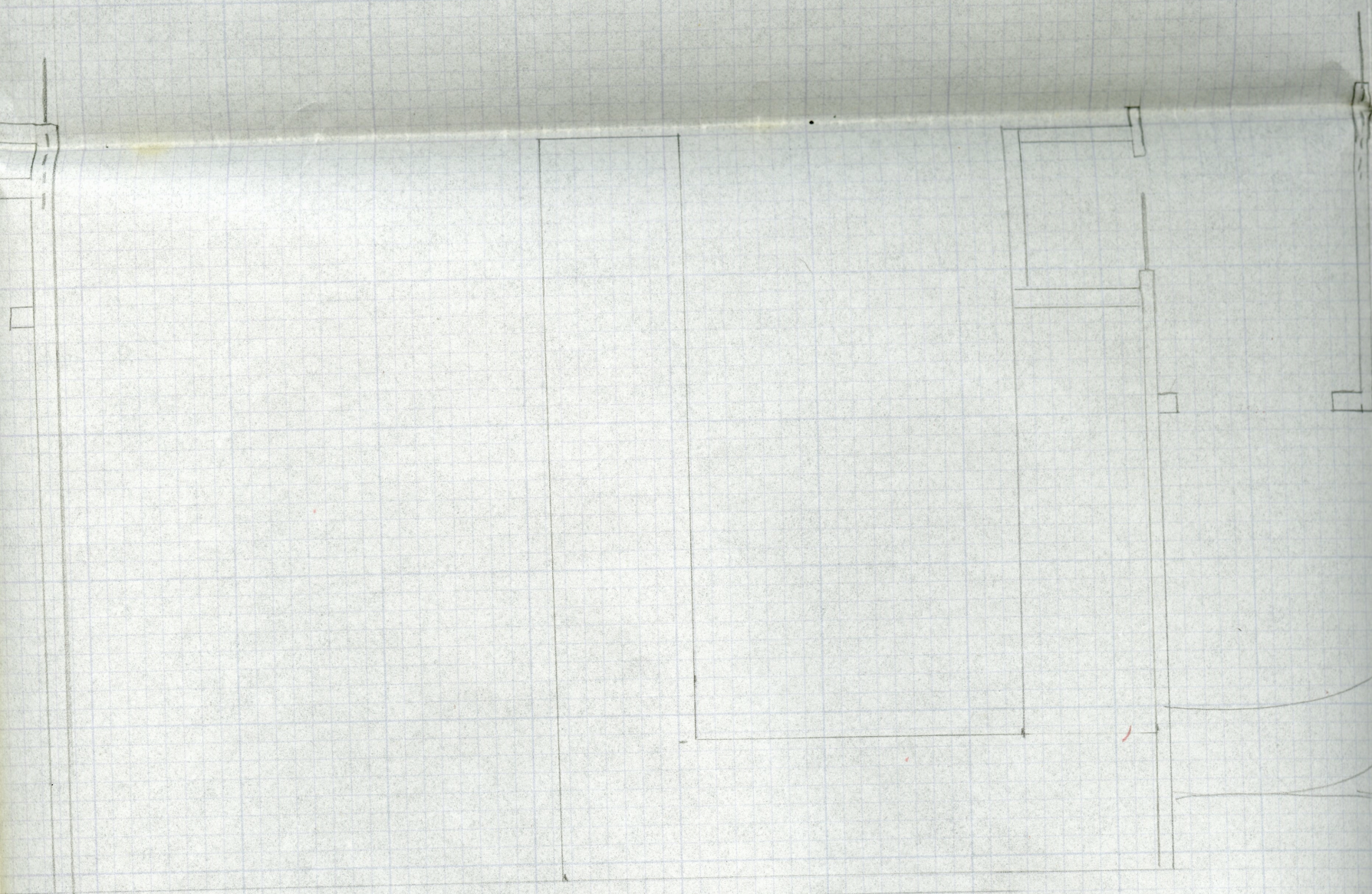
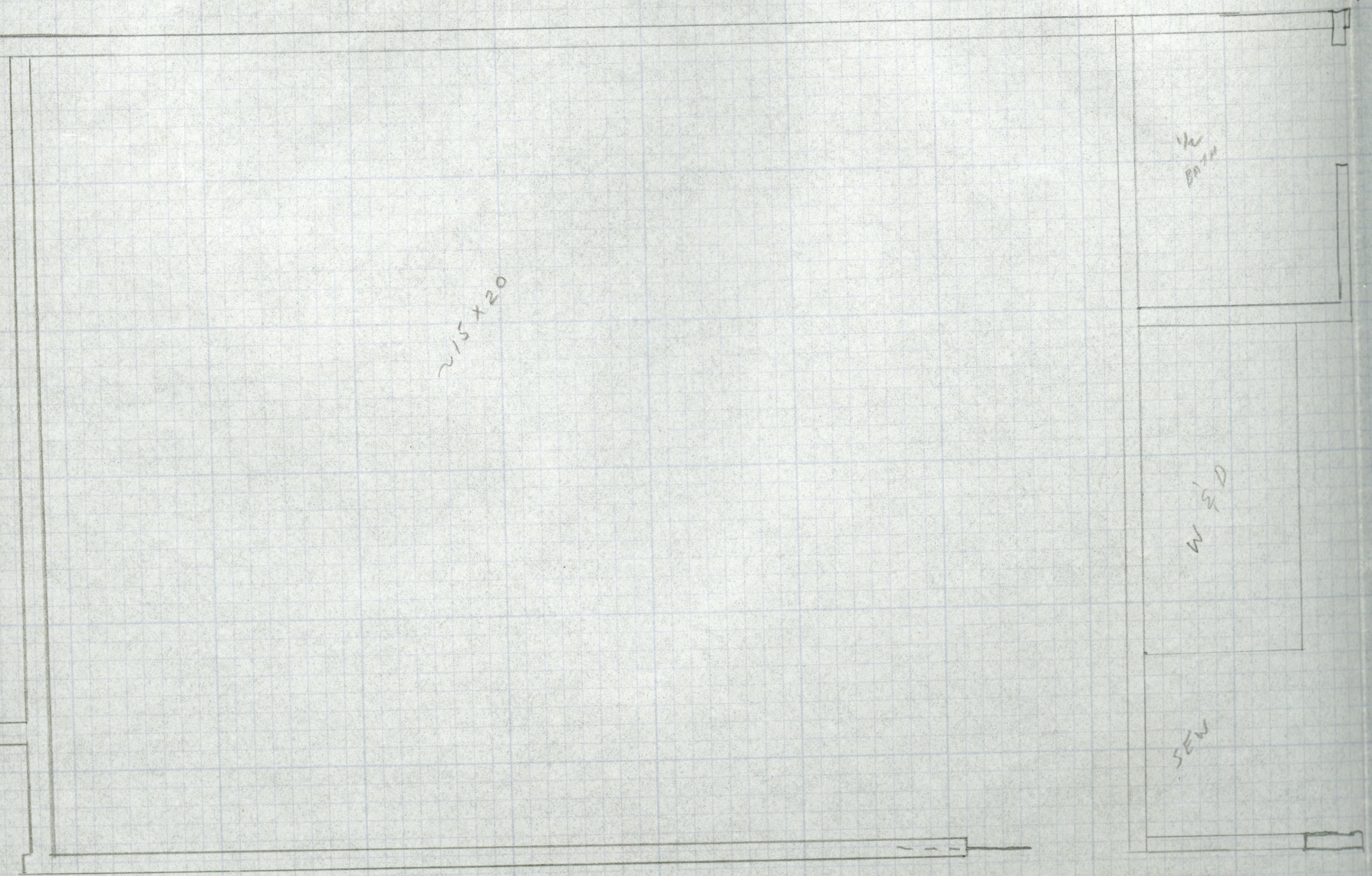




LIGHT

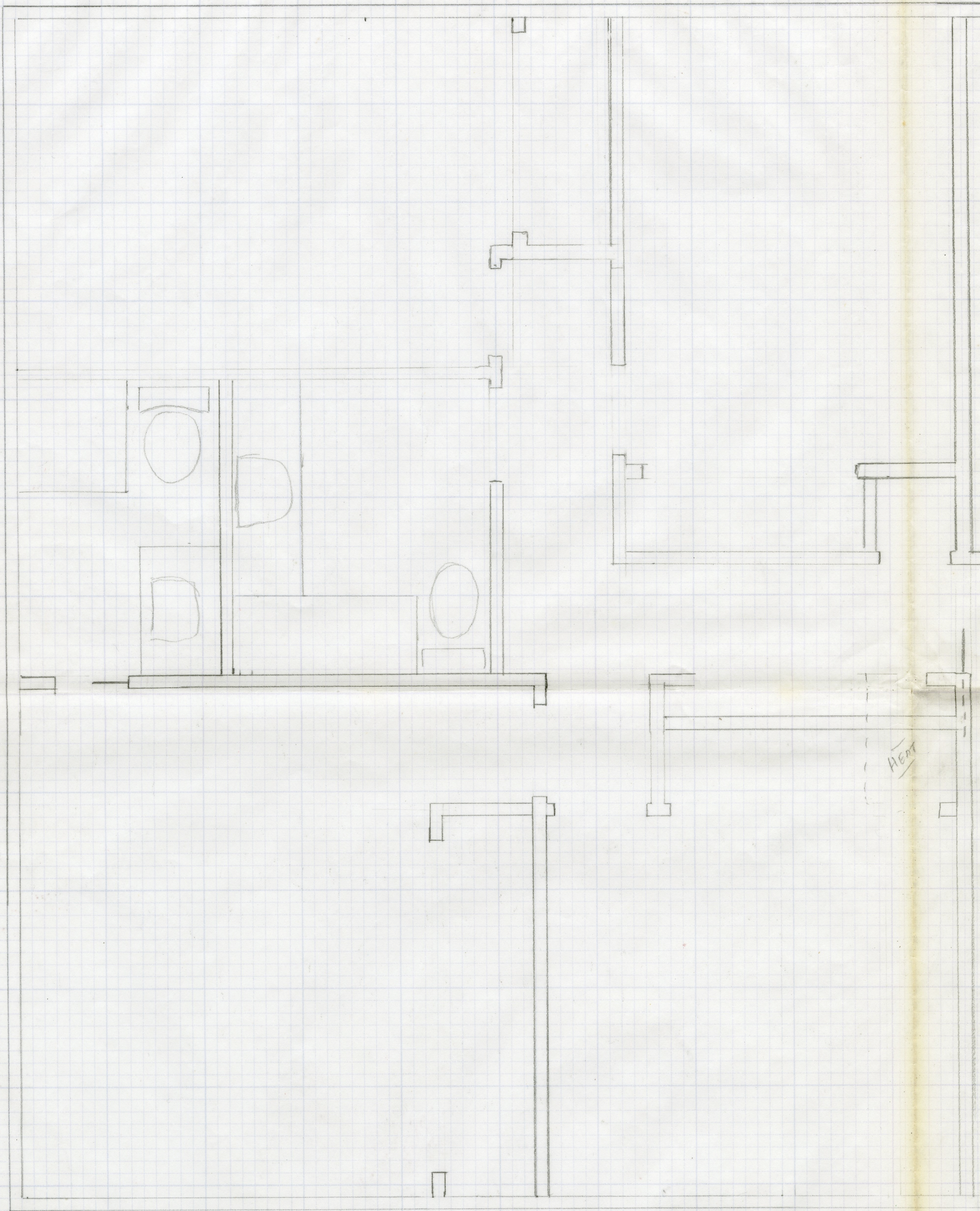
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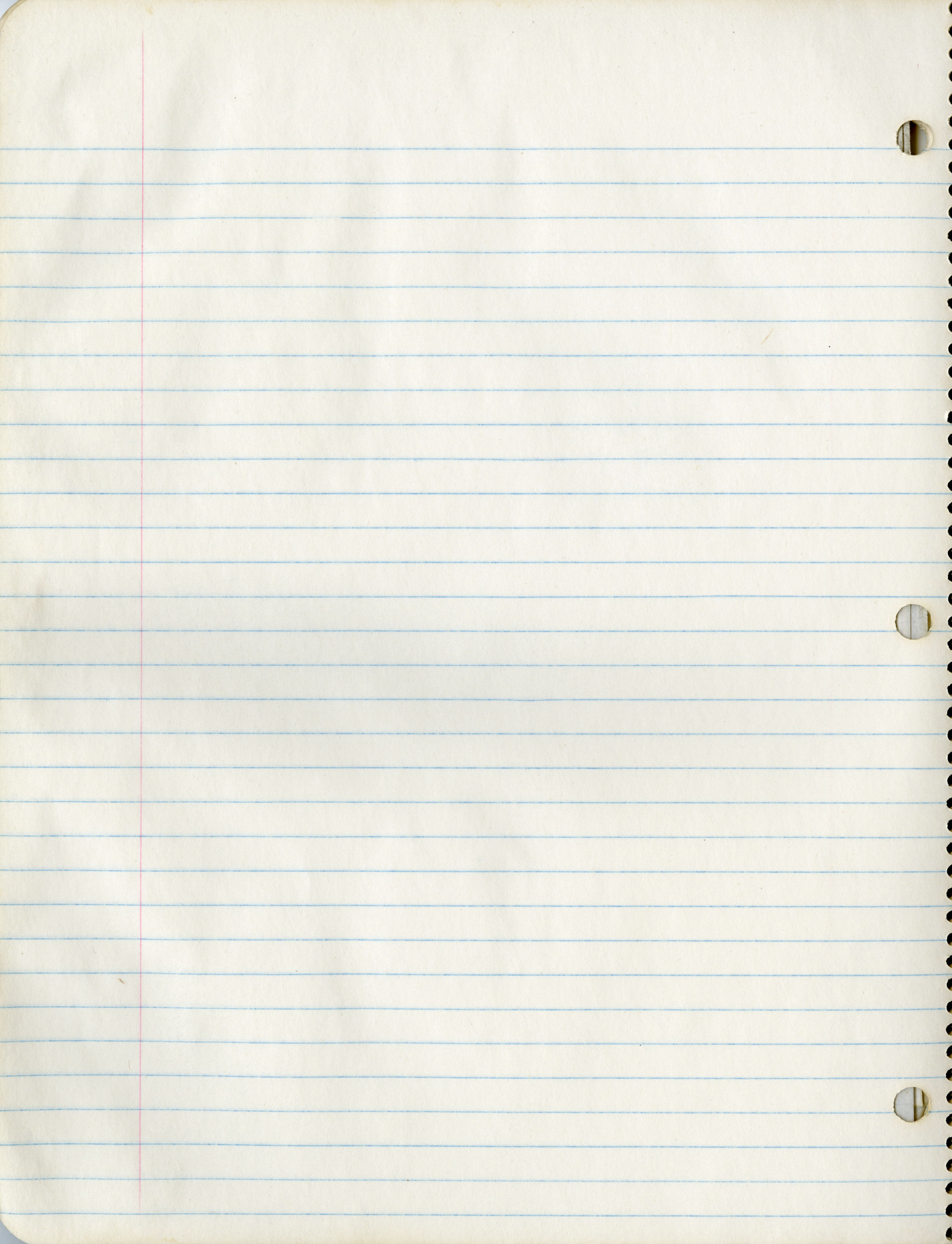




1/3  
x









## Correspondence

- ① Jan 3 Request for information on State Insurance Fund
- ② Jan 3 Returned information request forms to Association of Idaho Cities
- ③ Jan 3 Requested information from " " " "
  - 1- How to Conduct a Council Meeting
  - 2- A suggested ordinance list
  - 3- A model of "Interim Appropriation Ordinance"
- ④ Jan 3 Request for food and milk ordinances from United States Public Health Service
- ⑤ Jan 3 Request for FHA loans for water - sewer projects  
George M. Klein, State Director, FHA, Dept. of Agriculture, Boise, Idaho.



