Agenda for Conducting PathwayConnect Gatherings

BEFORE the Gathering

- Ensure the building where the gathering is held will be open.
- Arrive at least 15 minutes prior to the gathering to set up chairs and tables.
- Assist the lead student with set-up as needed.

DURING the Gathering

- **Conducting**: Missionaries (10 minutes)
  - Welcome
  - Announcements
    - Share items from weekly email updates with the class.
  - Opening hymn
  - Opening prayer
  - Turn time over to lead student for the lesson.
    - Complete the Observation & Feedback Sheet.
    - Mingle among students and encourage them to stay on task.
    - Contribute thoughtful insights and ask questions to support the lead student.
    - Encourage the lead student to end on time.

- **Lesson**: Lead Student (45 minutes)
  - Facilitate the week’s lesson.

- **Closing**: Missionaries (5 minutes)
  - Thank the lead student for the lesson.
  - Closing prayer

AFTER the Gathering

- Missionaries meet with lead student to go over Observation and Feedback Sheet (5 minutes).
  - Highlight two or three positive points regarding the lead student’s performance and offer one suggestion for improvement.
  - Give the lead student the completed Observation and Feedback Sheet.
  - Close the feedback session with feelings of love, gratitude, and encouragement.

- Missionaries meet with observing student to provide training for next week’s lesson (5 minutes).
  - Encourage the student to reference the Lead Student Guide and the Observation and Feedback Sheet (located in the “Lead Student Tools” folder in each PathwayConnect course).

- Mingle among students and look for shepherding opportunities.
- Coordinate clean-up of the room.

During each week:

- Monitor students’ academic performance and contact those who need encouragement.
- Track students’ plans and goals for after they complete PathwayConnect (during 3rd semester).
- Contact the lead student and offer support.