
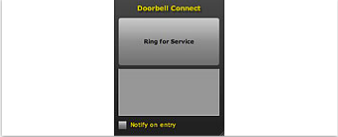




Add Doorbell to Adobe Connect

Many online instructors work on grading papers, leaving feedback, and commenting in discussion boards during their office hours. The problem is that sometimes we forget to go back into the live meeting to see if anyone has arrived. Adding a doorbell to your Adobe Connect Room is a great way to allow students to notify you when they have arrived in your Adobe Connect room. Follow the instructions below to get setup.

Download Doorbell SWF file

<p>1. First copy and paste this address:</p> <p>http://www.adobe.com/products/adobeconnect/feature-details/doorbell-connect.html</p> <p>or click this button to go to the download page</p> <div style="text-align: center;">  </div>	
<p>2. When the page loads use the download button to download the SWF file.</p> <p>*Note: Be sure to know where on your download or save this file to. You will need to find and upload this file later.</p>	<div data-bbox="808 865 1485 1255"> <p>Doorbell Connect</p> <p>With this extension meeting participants can ring a bell when they need service or when they have entered a meeting room. You can set Doorbell to automatically ring when someone has entered the room.</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="808 982 1144 1117">  </div> <div data-bbox="1161 982 1485 1207"> <p>Benefits and key highlights:</p> <ul style="list-style-type: none"> • Use in war room situations where many participants are entering and leaving a persistent room • Set to automatically ring the bell and log when someone enters the meeting • Log all enter and exit activity with a local timezone time stamp <p>License: Freeware Language: English Price: Free Author: Alistair Lee Compatible with: Adobe Connect 8</p> </div> </div> <div style="text-align: right; margin-top: 10px;">  <div data-bbox="1161 1228 1258 1255" style="border: 1px solid gray; padding: 2px 5px; display: inline-block;">Download</div> </div> </div>

Upload Doorbell SWF file to Adobe Connect Room

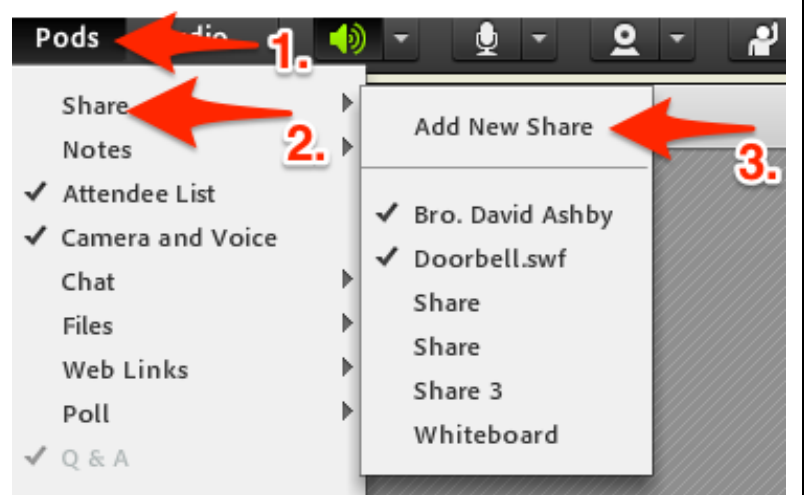
<p>1. Open & login to your Adobe Connect room</p>	<div data-bbox="738 1354 1429 1974">  <p><input type="radio"/> Enter as a Guest</p> <p><input checked="" type="radio"/> Enter with your login and password</p> <p>Username <input style="border: 1px solid yellow;" type="text" value="ashbyd@byui.edu"/></p> <p>Password <input style="border: 1px solid yellow;" type="password" value="....."/></p> <p>Forgot your password?</p> <div style="text-align: center; margin: 10px 0;"> <input type="button" value="Enter Room"/> </div> <p><input type="checkbox"/> Remember username</p> </div>
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2. Choose the layout you would like add the doorbell pod to.

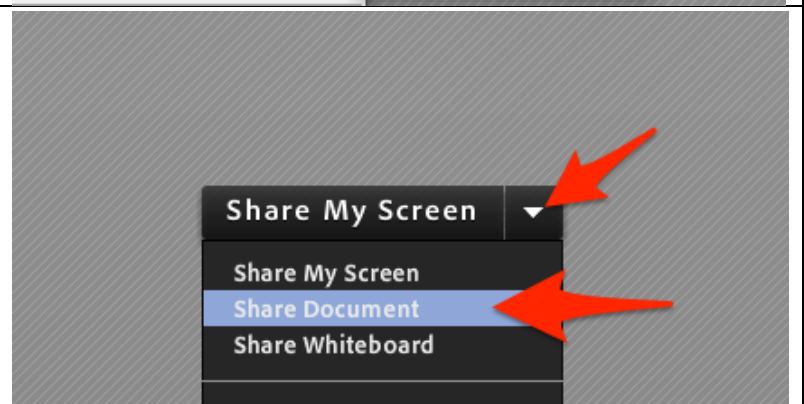


3. Open a new “Share” pod

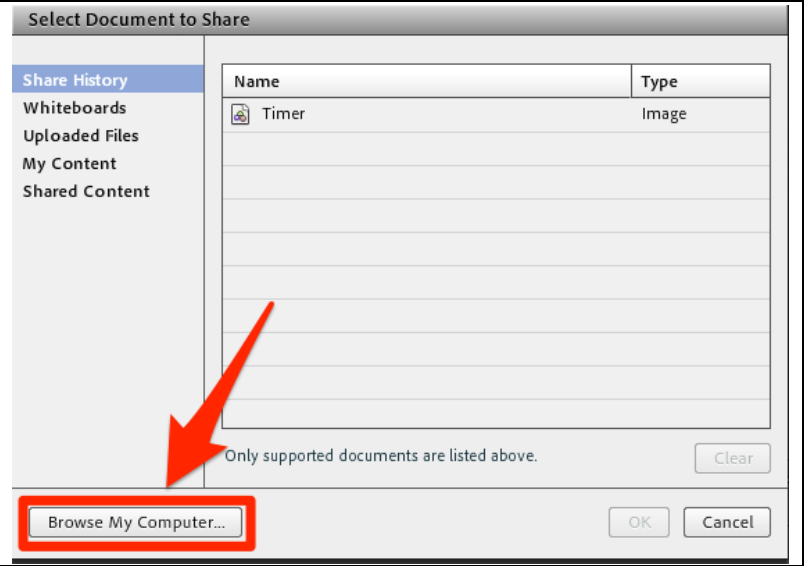
- Pods
- Share
- Add New Share



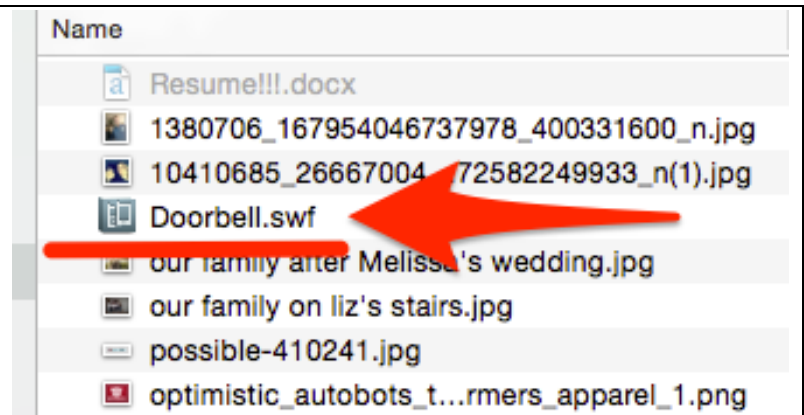
4. Inside the Share pod click the arrow next to “Share My Screen”. Then click “Share Document”



5. In the Select Document to Share window click on “ Browse My Computer”



6. Navigate to the location where you saved the Doorbell.swf file above. Find the file and select it and click open at the bottom of the window.



That's it! Your doorbell is now ready for use.

You can choose to play the bell for all in your room or just for you.

You can make the doorbell play whenever anyone enters the room or allow students to click the button to ring the bell manually.

You can resize the pod to fit into your layout or you can hide it behind other pods as long as you don't want to allow students to ring the bell manually.

